

# **Preventive**Maintenance

## Schedule



## Maintenance Schedule

### **Personal Computer Maintenance:**

Servers  
Clients  
Stand-alone

Annual Failure Preparation Routine  
Preventive Maintenance when Serviced  
Preventive Maintenance when Serviced

### **Printers:**

Dot Matrix  
Thermal  
Image Scanners  
Line  
Plotters  
Laser  
Ink Jet

Annual Preventive Maintenance  
Annual Preventive Maintenance  
Annual Preventive Maintenance  
Semi-Annual Preventive Maintenance  
Preventive Maintenance when Serviced  
Preventive Maintenance when Serviced  
Preventive Maintenance when Serviced

### **Proof Machines, Encoders and Check Imaging Systems:**

All  
Unisys Source NDP  
Table-top Check Scanners

Semi-Annual Preventive Maintenance  
Annual Preventive Maintenance  
Preventive Maintenance when Serviced

### **Terminals, Modems, Multiplexors, Routers**

All

Preventive Maintenance when Serviced

### **Scanners**

High-End OMR Scanners  
OpScan 10  
OpScan 21

Annual Preventive Maintenance  
Semi-Annual Preventive Maintenance  
Semi-Annual Preventive Maintenance

Harland Technology Services  
800.228.3628

[www.harlandtechnologyservices.com](http://www.harlandtechnologyservices.com)